



COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND ACUPUNCTURISTS OF ONTARIO

MEETING OF COUNCIL HIGHLIGHTS

March 25 and 26, 2019 from 9:00 a.m. to 4:00 p.m.
705-55 Commerce Valley Drive West, Thornhill, ON L3T 7V9

Annual Election of Officers – 2019

In keeping with the College By-Laws Section 7.01 – 7.07 the Annual Election of Offices was held at the first regular meeting of Council. Those elected as President, Vice-President and members of the Executive Committee will hold office until the Election of Officers to be held at the first regular meeting of Council following the elections to Council of 2019 (approximately December 2019).

ELECTION OF PRESIDENT

Elected: Mr. Richard Dong (Professional Member)

ELECTION OF VICE-PRESIDENT

Re-Elected: Mr. Ming C. Cha (Professional Member)

ELECTION OF THE EXECUTIVE COMMITTEE

Elected Public Members:

Mr. Martial Moreau

Mr. Pixing Zhang

Elected Professional Member:

Ms. Feng Li Huang

The President and Vice-President shall be members of the Executive Committee.

COMMITTEE APPOINTMENTS ANNOUNCEMENT

The roster of committees approved by the Executive Committee was presented and adopted by Council. The addition of Non-Council Committee Members will be presented at a later date.

2019 Registration Committee Members

Public members: Barrie Haywood, Stephen Liu, Martial Moreau, Ferne Woolcott

Professional members: Ming C. Cha, Feng Li Huang, Xianmin Yu

2019 Inquiries, Complaints, Reports Committee Members

Public members: Yvonne Blackwood, Maureen Hopman, Stephen Liu, Henry Maeots, Pixing Zhang

Professional members: Matthew Colavecchia, Richard Dong, Christine Fung, Lihui Guo, Xianmin Yu

2019 Quality Assurance Committee Members

Public members: Henry Maeots, Martial Moreau, Pixing Zhang

Professional members: Ming C. Cha, Matthew Colavecchia, Lihui Guo, Feng Li Huang

2019 Patient Relations Committee Members

Public members: Yvonne Blackwood, Barrie Haywood, Martial Moreau, Ferne Woolcott

Professional members: Christine Fung, Feng Li Huang, Jackie Zeng

2019 Examinations Appeal Committee Members

Public members: Yvonne Blackwood, Maureen Hopman

Professional members: Christine Fung, Jackie Zeng

2019 Fitness to Practice Committee

All members of Council are members of the Fitness to Practice Committee.

Martial Moreau was elected Chair of the Fitness to Practice Committee.

2019 Discipline Committee

All members of Council are members of the Discipline Committee.

Barrie Haywood was elected Chair of the Discipline Committee.

Consent Agenda

The following reports were approved by Council via the consent agenda, highlights are provided.

Registration Committee Report (Current to March 25, 2019)

- The Required Documents and the Alternative Documentation policy have been updated. The changes require internationally educated applicants applying to the College to submit their education information to the World Education Services (WES), and submit the WES report or an equivalent credential assessment report to the College.
- The 2018 Pan-Canadian Examination Clinical Case Study examinations were held on January 19, 2019. Results are expected to be available in late March 2019.
- Registration Renewal opened on February 1, 2019, at March 1, 2019, 532 members of the 2428 eligible to renew have successfully submitted their renewal.

Inquiries, Complaints and Reports Committee (ICRC) Report (Current to March 8, 2019)

- The College has twenty-four (24) pending files under review and investigation. Of those 24 files, 7 are complaints, and 17 are Registrar Investigations.
- Since the last report to Council in December 2019 there have been zero (0) complaints filed with the College. At the request of the Registrar, there has been four (4) investigation commenced since the last Council meeting.

Quality Assurance Committee Report

- 10% (240) of the membership was selected at random and notified to submit their annual self-assessment prior to March 8, 2019. 195 members have completed their submission and follow-up will be conducted with the outstanding members.
- The Committee has reviewed new and updated standards of practise which include: fees and billing, record keeping, obtaining patient consent, and infection control. The standards are now being edited by a plain language editor to achieve a reading level that is easily read and can support compliance and the public's accessibility.

Patient Relations Committee Report

- The Committee reviewed new standards Standard for Maintaining Professional Boundaries and Standard for Preventing Sexual Abuse. These standards are being edited by a plain language editor

to ensure the standard are at a reading level accessible to all.

- The revised applications for funding for therapy and counselling were approved by Council and go into effect immediately. The College webpage for Prevention of Sexual Abuse will be updated with this information and access to the forms.

Discipline Committee Report (Current to March 8, 2019)

- The Committee scheduled four discipline hearings in Q4. Two are contested hearings, one is a penalty hearing and one is a stay of proceedings.
- The Committee completed and released their decisions in four cases:
 1. [Nathalie Yan](#)
 2. [Mark Lannard](#)
 3. [Dongxia Zhao](#)
 4. [Alan Canon](#)

The decisions are available on the College's [website](#).

No pre-hearing conferences occurred in the Q4 reporting period.

There are 3 open cases which have been referred to the Discipline Committee by ICRC.

Council Deliberations

Public Appointments

The College has recently received two new Public Appointments to serve on the Council.

Mr. (Stephen) Shiji Liu, is the Vice-President of the Chinese Business Chamber of Canada and has a Bachelor of Science from the Beijing University of Aeronautics and Astronautics and a Diploma from the Toronto International Institute of Traditional Chinese Medicine & Acupuncture. He was appointed to the council on February 28, 2019.

Mr. Pixing Zhang is currently the Vice President of Can-Teck Company, which is an IT software company that provides products and services to automate and integrate different Industrial systems. He has a Master of Sciences at the Shanghai Fundan University. He was appointed to the Council on February 14, 2019.

District 2 By-Election

Mr. Matthew Colavecchia was elected to fill the vacancy in District 2 in the recent by-election on January 7, 2019. He has been a registered member of the College since April 2013. Mr. Colavecchia completed his acupuncture training in 2005 and has been practicing the profession in his multidisciplinary clinic in Lindsay, Ontario. With a background in sales and business he has a keen understanding of all that is required of a small business healthcare provider in Ontario.

Council Training

Dr. Ruth Gallop, RN, MScN, PhD, is a Professor Emeritus at Bloomberg Faculty of Nursing & Department of Psychiatry, Faculty of Medicine, University of Toronto, Canada. Dr. Gallop is working with many Colleges and provided in-depth and informative session on Boundary Violation and Sexual Abuse Prevention: The Limits of the Relationship. This training is to assist our College in understand the changes with how we respond to charges of sexual abuse by members. Dr. Gallop shared the changes with regard to the RHPA including the definition of a patient and what mandates automatic revocation. She also gave suggestions on how to best support members of the public who come forward with a complaint and to help them understand the process involved, as well as the timelines, and why it takes so long to come to a hearing.

Council also received informational training from **Dr. David Cane & Dr. Ania Kania-Richmond of Catalysis Consulting**. Dr. Cane and Dr. Kania-Richmond have been working helping regulatory Colleges enhance their Quality Assurance Programs to include meaningful, results driven assessments. They shared with the Council a framework for Career Span Competencies to guide the learning and development of practitioners in conjunction with a Quality Assurance Program. The focus would be on meaningful training and methods of evaluating learning and implantation of learning rather than just on educational credits.

Work Plan

The Council was updated on the progress of the work plan and the initiatives for 2018 – 2021.

Pan-Canadian Examinations

Council received an update on the privacy breach following the January 2019 Clinic Case Study Examination. A box containing the seating plan from the examination day was stolen from a car. The breach did not affect any examinations or scoring and a new process is in place to ensure this does not happen again.

Council was advised that the newly-revised Blueprint for the Pan-Canadian Examinations has been made available on the College website. The first examination to use the revised blueprint will be in Autumn 2020.

Dr. Title Working Group

Council received an update on the two survey's to be sent out, one to practitioners and one to the general public. The surveys are being finalized by the consultants from Malatest and have been reviewed by TCM schools prior to being finalized.

The intent of the surveys is to collect data and information on the expectations of the doctor title class from the practitioner and public's perspectives in terms of registration requirements, level of education and the benefits it offers to the public and the overall health system issues.

Office of the Fairness Commissioner (OFC)

Council reviewed the letter received from OFC regarding changes to the process of ensuring compliance with fair and open registration practice. OFC feels Colleges are now familiar and understand fair-access registration processes and a less intrusive and efficient process that will shift from continuous improvement to one of a risk-informed, audit focused strategy will be implemented. This will involve audit visits in place of series of questions and responses used previously.

Building Connected Care in Ontario

Council reviewed informational letters received from the Ministry of Health and Long-Term Care with regard to the changes coming forward with primary health care in Ontario.

Application for Funding Therapy and Counselling

Council approved the four application forms to apply for funding for Therapy and Counselling for those who experience sexual abuse by a practitioner. The use of these forms will come into effect immediately and will be available through the College webpage for the Prevention of Sexual Abuse.

Financial Update

The Council received the most recent financial reports for Quarter 3.

Communication Plan

Council approved the three-year Communication Plan which is closely linked to the College's Strategic Plan. The development of communication strategies to improve learning, access and information for both members and the public through social media, traditional media methods and the College web-site will begin to be implemented.

Student Class Registration Amendment

In June of 2017, the Ministry of Health and Long-Term Care asked the College to update its Registration Regulation Table (Column 3) to show "none" rather than a blank space as part of the designation of the Student Class of Registration. This is to comply with the *Accessibility for Ontarians with Disabilities Act, 2005*. A blank space does not allow for those using reading assistance (i.e. braille) to understand there is no designation for the Student Class of Registration. This minor amendment to the *Registration Regulation* did not require consultation as it is an administrative change at the request of the Ministry.

Committee Terms of Reference

Members of Council requested that the Committee Terms of Reference be deferred to a later meeting. Certain members felt that there was not sufficient time to review the materials.

Governance Models – Letter of Support

Council reviewed the request of the College of Nurses (CNO) for a letter of support to the governance changes they are proposing to the Ministry. The majority of Council made it known that they did not support the model presented by the CNO. They felt that an equal number of public members and professional members was not appropriate. Certain members of Council expressed that practitioners are more adept in ensuring public safety and that College is "self-regulated" and not "public regulated".

Proposed Budget

Council voted to decline the proposed budget for 2019 – 2020. Council members had concern with the budget for ICRC and Discipline while the Quality Assurance program was reduced. Staff developed the budget using information from actual expenses from previous years and provided realistic projections of expenses in ICRC and Discipline as well as the staged approach in revamping the Quality Assurance Program.

The Budget will be brought back to the Executive Committee for review.

Due to time constraints the following two agenda items were deferred by Council and will moved to the next meeting.

Non-Council Committee Members

Reserve Policy

Council Meeting Dates for 2019

Thursday, June 27, 2019

Monday, September 30, 2019

Wednesday, December 11, 2019