



## **COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND ACUPUNCTURISTS OF ONTARIO**

### **OPEN MEETING OF THE EXECUTIVE COMMITTEE HIGHLIGHTS**

June 10, 2020 from 8:00 a.m. to 11:00 a.m.  
via teleconference and GoTo meeting

On June 10, 2020, a third open meeting of the Executive Committee was held due to Council remaining to fall below the minimum number of five public members. With an unconstituted Council, the Executive Committee was placed to discharge the functions of Council until a fifth public member could be appointed. Members of Council were invited to the meeting to provide input and ask questions so that the Executive Committee's decisions were informed and in alignment with Council as a whole. All decisions made by the Executive Committee must be ratified by Council once it becomes constituted.

#### **Deliberations**

##### **Council Composition**

The Executive Committee was provided with an update on the current status of Council's unconstitution. Public member Ms. Yvonne Blackwood was thanked for her contribution to the College as her term is expiring in July.

##### **Governance Review**

A proposed project plan for a governance review was considered and discussed.

##### **Annual Registration Renewal Fee**

The Executive Committee approved the \$300 one-time reduction of the registration renewal fee of the General Class for the 2021-2022 renewal period.

##### **Return to Practice Guidance**

The College developed a detailed guidance document, a one-page summary poster, and a PPE reference guide for members eventual return to professional practice, focusing on infection control procedures. On June 1, 2020 the Quality Assurance Committee updated the College's Telepractice Position Statement based on the amendment of Directive 2.

##### **Responses to COVID-19**

The Executive Committee was advised on the steps the College has taken in response to the COVID-19 pandemic while still continuing to fulfill its mandate to regulate the profession in the public's interest.



### **Election Date for Election of Council Members**

In accordance with the College By-Laws, the date of October 29, 2020 was set as the closing date for voting for the election of two Professional members to Council in electoral District 1 and one Professional member to Council in electoral District 2.

### **Finance**

The Executive Committee received the most recent financials for the 4<sup>th</sup> quarter.

### **Webinar**

On April 1, 2020, the College held an hour-long webinar session on the new Standard of Practice: Preventing Sexual Abuse. Due to positive feedback from members, the next webinar is scheduled to be held on July 17, 2020 and will cover the topic on the Standard for Advertising.

### **Communication Video**

The College is working on communication videos that are being produced both in-house at the College as well as with the help of third-party video production companies.

### **Standards Update**

The Record Keeping Survey was sent out for public consultation on May 8, 2020. Survey questions for the Standard of Fees and Billing will be circulated.

### **RFP QA Consultant**

The Executive Committee was provided with an update regarding the Request for Proposal to seek consulting services for the development of the QA Program. The QA Committee held interviews with applicants and came to a decision.

### **Education Accreditation Program**

Due to COVID-19, CARB-TCMPA extended the deadline for proposal submission in response to the RFP for a national accreditation standards program until May 15, 2020. CARB-TCMPA is in the process of scheduling interviews with consultants.

### **Pan-Canadian Examination**

The Executive Committee was provided with an update regarding the Pan-Canadian Examinations. The possibility of the cancellation of the exam and social distancing measures to administer the exams were addressed.

### **Virtual Meeting with TCM Schools**

On Friday May 15, the College held a virtual meeting with traditional Chinese medicine and acupuncture schools across Ontario regarding the College's interim changes to the education requirements and Pan-Canadian Examination application process due to COVID-19.