



**COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND  
ACUPUNCTURISTS OF ONTARIO**

**MEETING OF COUNCIL  
HIGHLIGHTS**

June 18 2018 from 8:30 a.m. to 4:00 p.m.  
705-55 Commerce Valley Drive West, Thornhill, ON L3T 7V9

**Consent Agenda**

The following reports were approved by Council via the consent agenda, highlights are provided.

***Registration Committee Report (Current to May 30, 2018)***

- The Registration Renewal deadline was April 1, 2018 and 2298 of the 2326 eligible members had successfully submitted their registration renewal.
- The 2018 Pan-Canadian Examination Applications are open online from May 1, 2018 – June 29, 2018 at 5:00 p.m. EST. The College has currently received 28 applications.
- The College has 2345 registered members:
  - General Class R. TCMP 1160 and R. Ac. 1129
  - Student Class R. TCMP 5 and R. Ac. 2

***Inquiries, Complaints and Reports Committee (ICRC) Report (Current to May 31, 2018)***

- The College has thirty (30) pending files under review and investigation. Of those 30 files, 12 are complaints, and 18 are Registrar Investigations.
- Since the last report to Council in March 2018 there have been two (2) complaints filed with the College. At the request of the Registrar, there have been two (2) investigations commence since the last Council meeting.
- The panel finalized five (5) decisions since the last report to Council in March 2018.

***Quality Assurance Committee Report***

- Orientation for the newly composed committee was held on their responsibilities, confidentiality provisions, and the Quality Assurance Program.
- 2017 Self-Assessments were sent to 260 members selected at random to demonstrate compliance with the annual requirements of the QA Program. Of those 260, 259 submissions were received, the remaining member has been referred for a Peer and Practice Assessment for non-compliance.
- At registration renewal, 10 members self-declared non-compliance with their annual QA requirements, of those, 7 have been giving an extension to submit and 3 have been excused as they registered in the second-half of the year.
- Committee members held an information and training session led by Dr. Zubin Austin of the University of Toronto regarding competencies for regulated health professions. The information will help guide the Committee during its review of the QA Program.
- The College's Peer Assessors received training on the updated activities and duties of the assessors with regard to the processes and accountabilities of the peer and practices assessment program.

### ***Patient Relations Committee Report***

- Orientation and training was held for Committee members outlining the Committee's mandate, statutory powers and funding for patients sexually abused by members.
- The Committee will be looking at increased communications with members and the public and training regarding sexual abuse reports.
- The College has not received any applications for funding for therapy and counselling related to sexual abuse in this reporting period.

### ***Discipline Committee Report***

- The Committee has scheduled 4 discipline hearings, one is in closing submission, one is a penalty hearing, one is uncontested and the other is yet to be determined.
- The Committee completed and released their decision in three cases: [CTCMPAO v. CHUNXING ZHUANG](#), [CTCMPAO v. DAN MICU](#) and [CTCMPAO v. PHILLIP TRAN](#). The decisions are available on the College's website
- Three pre-hearing conferences have occurred in this reporting period.
- There are 13 open cases which have been referred to the Discipline Committee by ICRC.

### ***Fitness to Practice Committee Report***

- There have not been any referrals to the Fitness to Practice Committee since the last report in March 2018.

### ***Examination Appeals Committee Report***

- The Committee reviewed 12 requests for an appeal. No appeals were granted.

## **Council Deliberations**

### **District 3 Elections to Council**

In accordance with the College By-Laws, Council directed the Registrar to set the date of October 29, 2018 as the closing date for voting for three Professional members to Council in electoral District 3 comprised of the City of Toronto and the Regional Municipality of York.

### **Committee Composition**

Council approved the appointment of Ms. Fanny Ip as a Non-Council Committee member of the Inquiries, Complaints and Reports Committee.

### **Protecting Patients Act, 2017**

The Protecting Patients Act, 2017 was proclaimed May 1, 2018. Council was brought up to date on the three new regulations made under the Regulated Health Professions Act, 1991 (RHPA), specifically:

- 1) The definition of a patient for the purposes of sexual assault;
- 2) Specific additional information required to be posted on College Registers; and
- 3) Criminal offences that result in mandatory revocation.

### **Strategic Plan**

Council reviewed and accepted the final report from the recent Strategic Planning Session which includes the College:

- *Mandate* – To regulate the profession in the public interest

- *Vision Statement* – To inspire confidence and trust in the practice of Traditional Chinese Medicine
- Organizational Values:
  - *Accountable* – To be responsible and answerable for actions and decisions
  - *Fair* – To be just or appropriate; to act in a consistent manner over time
  - *Transparent* – To have simple, clear, and easy to understand processes and communications
  - *Ethical* – To behave in a manner that is consistent with what is right or moral
  - *Engaged* – To invite others to participate or become involved
  - *Respectful* – To behave in a courteous manner that shows regard for someone or something
  - *Collaborative* – To work with others in achieving a common purpose
- Strategic Direction:
  - *Public Confidence* – Enhancing the public’s awareness and knowledge of TCM to ensure they seek and access appropriate services from a regulated TCM practitioner/acupuncturist.
  - *Practitioner Competence* – Ensuring practitioners are able to effectively work in collaborative environments and competent to deliver safe, effective and ethical care.
  - *Good Governance* – Ensuring policies and practices are consistent with good governance and adaptable to changes in the regulatory environment.
  - *Stakeholder Communications* – Enhancing information and communications to ensure ongoing effectiveness in understanding or participating in College activities and processes.

### **2018-2021 Work Plan**

Council reviewed and approved the 2018-2021 Work Plan which aligns with the new Strategic plan. The workplan outlines the key activities and accountabilities to demonstrate the operational activities for the College to deliver the objectives identified in the Strategic plan.

### **5-Year Budget Forecast and**

The Council was presented with a 5-year budget forecast with various scenarios based on adjusted annual membership renewal fees. The Council approved a scenario to apply for an exemption of HST and set a flat fee of \$1300 annually with the option of an annual increase of 2%, which is dependent on the College’s financial situation and College approval. The Council directed the Registrar to review and update the College By-Laws and Schedules to be brought forward at the September 17, 2018 meeting.

### **Dr. Title Working Group**

Council was updated on the interim report from Malatest & Associates for Phase 1. The consultants conducted a literature review and held key informant interviews from schools, associations, and Registrars from other health regulatory Colleges. The consultants are planning to conduct focus group meetings with other members, students and the public. A final report is expected in the fall of 2018.

### **Risk Management**

Council received and reviewed an updated Risk Management Report for the 1<sup>st</sup> quarter of the fiscal year.

### **Council Meeting Dates for 2018**

Monday, September 17, 2018

Wednesday, December 12, 2018