



## COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND ACUPUNCTURISTS OF ONTARIO

### MEETING OF COUNCIL

#### Highlights

March 1, 2016 from 9:00 a.m. to 1:00 p.m.  
705-55 Commerce Valley Drive West, Thornhill, ON L3T 7V9

There have been some changes in leadership at the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario (CTCMPAO).

Effective February 26, 2016, Allan Mak, the former Director, Administration and Professional Practices, became the College's Interim Registrar and Chief Executive Officer. Mr. Mak has worked at the College since April 1, 2012 including as Acting CEO from June to December 2013. He has a strong vision and excellent institutional knowledge, and we are confident in his ability to effectively lead the College and regulate the profession in the public interest.

Mr. Mak assumes the role from Cristina De Caprio, who had been the College's Registrar and CEO since December 2013.

During her tenure, Ms. De Caprio delivered the CTCMPAO Transparency report to the Ministry of Health and Long Term Care which outlined current CTCMPAO practices that reflect transparency and a commitment to further increase transparency. Ms. De Caprio also oversaw the creation of a Standard of Practice on the prohibition of a sexual relationship with a Patient and was a leading force in several successful College legal challenges.

The College would like to thank Ms. De Caprio for her contribution to the profession.

### 2016 ELECTION OF OFFICERS

#### **ELECTION OF PRESIDENT**

Elected: Ferne Woolcott (by acclamation)

In accordance with the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario By-Laws **Ms. Ferne Woolcott** is hereby elected President of the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario to hold office until a successor is duly elected at the first meeting of Council in 2017.

#### **ELECTION OF THE VICE-PRESIDENT**

#### ***Meeting of the Council***

***College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario***

***March 1, 2016***

Elected: Christine Lang

In accordance with the By-laws **Ms. Christine Lang** is hereby elected Vice President of the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario to hold office until a successor is duly elected at the first meeting of Council in 2017.

## **ELECTION OF THE EXECUTIVE COMMITTEE**

**Elected Public Member:** Mr. Henry Maeots

In accordance with the By-laws **Mr. Henry Maeots** is hereby elected to the Executive Committee of the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario to hold office until a successor is duly elected at the first meeting of Council in 2016.

**Elected Professional Members:** (by acclamation): Mr. Terry Wai Tin Hui and Mr. Ming C. Cha

In accordance with the By-laws **Mr. Terry Wai Tin Hui** and **Mr. Ming C. Cha** are hereby elected to the Executive Committee of the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario to hold office until a successor is duly elected at the first meeting of Council in 2017.

## **COMMITTEE APPOINTMENTS ANNOUNCEMENT**

The President presented the roster of committees approved by the Executive Committee.

### **2016-2017 Registration Committee Members**

Public members: Ferne Woolcott, Martial Moreau, Claudia Newman  
Professional members: Ming C. Cha, Terry Hui

### **2016-2017 Inquiries, Complaints, Reports Committee Members**

Public members: Cal McDonald, Claudia Newman, Phil Schalm  
Professional members: Christine Fung, Christine Nichole Lang  
Non-Council members: Poney Chiang, Kwong Chiu, Chris Gordon, Noel Wright

### **2016-2017 Quality Assurance Committee Members**

Public members: Henry Maeots, Cal McDonald  
Professional members: Ferne Woolcott, Christine Nichole Lang, Ming C. Cha, Terry Hui, Yuqi Yang

### **2016-2017 Patient Relations Committee Members**

Public members: Martial Moreau, Sharon Lam  
Professional members: Phil Schalm, Ferne Woolcott, Joanne Pritchard-Sobhani, Yu Qiu Guo

### ***Meeting of the Council***

***College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario***  
***March 1, 2016***

## **2016-2017 Discipline Committee Non-Council members**

Poney Chiang, Noel Wright, Chris Gordon

## **COMMITTEE CHAIR ELECTIONS**

The following Committee Chairs' appointments were noted:

- Registration Committee: Claudia Newman
- Quality Assurance Committee: Christine Nichole Lang
- Inquiries, Complaints and Reports Committee: Claudia Newman
- Patient Relations Committee: Martial Moreau
- Discipline Committee: Henry Maeots
- Fitness to Practise Committee: Phil Schalm

## **REGISTRAR AND CEO REMARKS**

### **Clinic Regulation Working Group Update**

On December 15, 2016 a Meeting was held by the Clinic Regulation Working Group with Professional Associations from Member Colleges of the Working Group to discuss Clinic Regulation. 8 TCM associations were invited to participate in this meeting.

### **2016.01.13 CTCMPAO hosted a delegation from the Anhui Province Health and Family Planning Commission**

The College hosted a 17-person delegation from the Anhui province in China. Highlights of the meeting included discussions on the role the College plays in the regulation of traditional Chinese medicine, the mandates of the Discipline Committee and the Quality Assurance Committee, the legislation that encompass the regulatory health model of Ontario, and how the College fulfils its mandate of protecting the public.

### **Meetings with CSCMA**

On January 24, 2016 the Registrar and Staff attended a seminar hosted by CSCMA to provide information directly to members in regards to the PLAR process. On February 11, 2016 the Registrar met with representatives of this association at their request at the College headquarters in Thornhill, Ontario.

## **EXECUTIVE COMMITTEE REPORT**

Oh behalf of Joanne Pritchard-Sobhani, Vice President Martial Moreau provided the Executive Committee report to Council. The following items were reviewed:

- Strategic Planning Session Preparation
- Feasibility of Online Elections
- Statutory Restriction on and Consequences for Suspended Members
- New Communication Initiatives

### ***Meeting of the Council***

***College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario***

*March 1, 2016*

- Emails listed on the Registry

## **REGISTRATION COMMITTEE REPORT**

The 2015-2016 Registration Committee Chair, Ferne Woolcott, referred Council to the Registration Committee's report. Highlights were provided on the following:

- Student Class Application
- Amendment to the Registration Policies
- Currency Calculation for Members
- Language Fluency Assessment
- Office of the Fairness Commissioner report for 2015
- 2016 Registration Examination Process
- Updated on Newly Established TCM Education programs at Humber College and Georgian College.
- PLAR Communication Update
- Appeal to HPARB
- Registration Committee Panel Updates
- Registration Update

## **QUALITY ASSURANCE COMMITTEE REPORT**

The 2015-2016 Quality Assurance Committee Chair, Ms. Ferne Woolcott, referred Council to the Committee's report. After thanking members of the Committee, highlights were provided on the following:

- Members selected to Submit QA Records
- Members for Declared QA non-Compliance and Selected to Submit their 2014 QA Records
- Call for Peer and Practice Assessors
- Quality Assurance Communications and Reminders
- Advertising Standard of Practice

## **INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE REPORT**

The 2015-2016 Inquiries, Complaints and Reports Committee (ICRC) Chair, Ms. Claudia Newman, referred Council and gave an overview of the number of files ICRC has dealt with and forwarded to discipline.

To date, the Committee has referred seven matters to the Discipline Committee; there have been seven written caution letters, one file requiring a member to complete a Specialized Continuing Education and Remedial Program (SCERP) and five decisions to take no action. The remaining matters are currently under investigation.

***Meeting of the Council***  
***College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario***  
***March 1, 2016***

## **PATIENT RELATIONS COMMITTEE REPORT**

The 2015-2016 Patient Relations Committee Chair, Phil Schalm, referred Council to the Patient Relations Committee's report.

Mr. Schalm brought forward for approval the four forms needed to execute provisional funding of therapy for survivors of sexual abuse.

The forms are:

- Form A: Application for Funding for Therapy and Counselling
- Form B: Therapist or Counsellor Information
- Form C: Request for Reimbursement of Past Therapy Costs
- Form D: Form signed by Therapist upon Submission of Invoice for funding of therapy and counselling for sexual abuse victims.

Council approved the forms as revised.

## **DISCIPLINE COMMITTEE REPORT**

The 2015-2016 Discipline Committee Chair, Henry Maeots, referred Council to the Discipline Committee report.

Four pre-hearing conferences have been scheduled for late March and early April regarding four matters that have been referred to Discipline. The College is continuing to schedule pre-hearing conferences for the remaining matters.

## **FITNESS TO PRACTISE COMMITTEE REPORT**

The 2015-2016 Fitness to Practise Committee Chair, Phil Schalm, referred Council to the Fitness to Practise Committee's report.

The Committee has not met, as there has yet to be a case referred to the Fitness to Practise Committee.

## **STANDARD OF PRACTICE (6): PROHIBITION OF A SEXUAL RELATIONSHIP WITH A PATIENT**

Council reviewed the feedback in response to the Consultation and it was noted that there had been positive feedback and that the Standard has been well developed.

The Standard of Practice outlines the benchmark of interactions between Patients and Practitioners, and describe how situations should be handled so misconduct can be avoided.

The Standard of Practice is another step solidifying The College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario's commitment to a

*Meeting of the Council*

*College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario*

*March 1, 2016*

zero tolerance attitude towards sexual abuse.

Council approved the sixth Standard of Practice on prohibition of a sexual relationship with a patient.

### **BY-LAW AMENDMENT TO SECTION 200 OF THE CTCMPAO BY-LAWS**

The College, for this one year only, was proposing to forgo the increase in membership fee, which would otherwise be applicable in 2016 under the existing By-Laws.

The membership fee rate increase under the existing By-Laws will resume for the June 1, 2017 renewal period.

Council Reviewed the feedback provided during the consultation and approved the following amendment to the College By-Laws:

*200. Effective April 1st, 2017, and each April 1st thereafter, each fee described in these By-laws shall be increased by the percentage increase in the annual Consumer Price Index for goods and services in Ontario as published by Statistics Canada or any successor organization plus two percent (2%) and rounded up to the nearest dollar.*