



COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND ACUPUNCTURISTS OF ONTARIO

MEETING OF COUNCIL HIGHLIGHTS

May 2, 2016 from 8:30 a.m. to 2:30 p.m.
705-55 Commerce Valley Drive West, Thornhill, ON L3T 7V9

CONSENT AGENDA

The Council of CTCMAO decided to adopt the use of a consent agenda at Council meetings going forward.

The consent agenda groups items such as minutes, as well as routine, informational and non-controversial matters that do not require discussion or independent action.

Several Councils have adopted this approach to streamline meetings. However, meeting participants are still expected to read the items, and placement in a consent agenda does not mean that inaccuracies are ignored. If there are matters for further discussion, Council can agree to bring them back for discussion. In such situations, it was recommended that items be removed before the motion to approve the adoption of the agenda.

The Following items were a part of the Consent Agenda for May 2, 2016:

- a) March 1, 2016 Council Meeting Minutes
- b) Executive Committee Report
- c) Registration Committee Report
- d) Quality Assurance Committee Report
- e) Inquiries, Complaints and Reports Committee Report
- f) Patient Relations Committee Report
- g) Discipline Committee Report
- h) Fitness to Practice Committee Report

EXECUTIVE COMMITTEE REPORT

This Report was approved by Council via the consent agenda. Highlights from the report include:

- Strategic Planning Session Summary which outlines the strategic plan for the College in the next 3 years. Executive directed the interim Registrar to develop a 3-year work plan for the Council's consideration
- Proposed By-Law amendments were discussed by the Committee and consensus was made to not amend the current By-Laws

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- Appointment of members and non-members of Council to Committees of CTCMPAO.

REGISTRATION COMMITTEE REPORT

This Report was approved by Council via the consent agenda. Highlights from the report include:

- PLAR Communications with Grandparented Members
- 2016 Registration Renewal
- 2016 Registration Examination (Pan-Canadian Examination)
- 2015 OFC Report
- HPARB Appeals
- Update from the Registration Panel
- Update on Registration Numbers

The following resources were reviewed:

- Committee Work Plan and Budget
- Reinstatement Process for Members who have been registered in the Inactive Class for more than two years
- Revised General Class Application Documents

The Committee continues to review and consider materials and resources regarding language fluency assessment.

QUALITY ASSURANCE COMMITTEE REPORT

This Report was approved by Council via the consent agenda. Highlights from the report include:

- Record Keeping Templates for Members
- Members selected to Submit QA Records to the Committee for review
- Revised Professional Development Guidelines and Self-Assessment Forms.
- Update on the Standard of Practice (7): Advertising

INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE REPORT

This Report was approved by Council via the consent agenda.

The Committee reminded Council of the revisions to the College By-Laws under s. 169 (9.1), (9.2) and (10) that were approved in October 2015. These amendments were made in an effort to be more transparent as certain decisions made by the ICRC on member conduct would be posted on the public registry. The amended By-Laws become effective as of June 1, 2016.

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PATIENT RELATIONS COMMITTEE REPORT

This Report was approved by Council via the consent agenda. The Committee has been setting up regulations and practices around funding for therapy as mandated by the RHPA. The Committee and Council have now put the approved forms for the funding on the website.

DISCIPLINE COMMITTEE REPORT

This Report was approved by Council via the consent agenda. The Committee is working towards resolving the matters referred to discipline which can be found on the CTCMPAO website.

FITNESS TO PRACTICE COMMITTEE REPORT

This Report was approved by Council via the consent agenda. The committee has not had a meeting since its last report to Council on October 26, 2015 as there has not yet been a case referred to it for hearing.

PRESIDENT'S REMARKS

The President thanked Council and staff for their encouragement and support since the election, noting that the committees have continued with their mandate of protecting the public interest.

The former President, Ms. Pritchard-Sobhani, was thanked for her contributions to Council and recognized for her leadership. Ms. Pritchard-Sobhani's experience in regulation and her multiple roles as President of the Transitional Council and Council after proclamation were acknowledged, as was her hard work and dedication.

REGISTRAR REMARKS

The Interim Registrar, Mr. Mak, thanked the President and Council for their support in the transition phase. Ms. Williams was also thanked for her mentorship, as was staff whose hard work and support were commended.

Mr. Mak also extended thanks and appreciation to Ms. Pritchard-Sobhani, acknowledging her eight years of dedication to the College on both the Transitional Council and the College Council. Mr. Mak also stated his appreciation and thanks for her mentorship.

The following updates were provided:

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- Membership renewal opened on April 1, 2016. 726 members or 26% of members have renewed, with one month left in the renewal period. The process is more streamlined as the renewal application is now online.
- The Pan-Canadian examination opened on May 1, 2016 a month earlier than last year.
- The College has met with Curriculum Services Canada regarding PLAR and has obtained feedback to improve processes and complete the applications. The College has presented two workshops for members on how to access the PLAR website and submit their application, with 180 people in attendance.
- In March, the Interim Registrar, and College Staff attended an Ontario Regulators for Access Consortium (ORAC) meeting on regulatory issues with individuals from regulatory health bodies. They also met with the Office of the Fairness Commissioner (OFC) to obtain information on this year's OFC assessment. The College will have further meetings with the OFC in May to set timelines. The Interim Registrar also attended a Federation of Health Regulatory Colleges of Ontario (FHRCO) meeting, which explored consistency in communications across all colleges.
- There have been meetings with vendors, and Committee work is ongoing. An annual audit will be conducted this June and an auditor will present the financial report at the July 2016 Meeting of Council.

MINISTRY OF HEALTH AND LONG TERM CARE COMMENTS

Ms. Allison Henry, Director of the Health Workforce Planning and Regulatory Affairs Division at the Ministry of Health and Long Term Care delivered a presentation titled "Patients First, Health Workforce Planning and Regulatory Affairs."

2016 ELECTIONS

Mr. Mak reported that the 2016 elections will occur in August. Staff has sent out packages, and the deadline for nominations is June 20, 2016. The ballots will be sent out in July, 2016 in accordance with the By-Laws.

STANDARD OF PRACTICE (7): ADVERTISING

The Standard of Practice was presented to the Council for their consideration. The Council decided to refer the document back to the Quality Assurance Committee for further clarification and study prior to provide to the membership for feedback.

CLINIC REGULATION WORKING GROUP FINAL REPORT TO MOHLTC

CTCMPAO is a member of the Clinic Regulation Working Group with 11 other health regulatory colleges.

Research has been conducted by the Working Group via consultations and town halls with members of the public and members of regulatory health colleges. Feedback has been provided about redundancies, information that already exists in the *RHPA*, as well as potential costs being passed on to patients. The Working Group requested that all participating Councils approve the Clinic Regulation report for submission to the MOHLTC.

The Council of CTCMPAO did not approve the submission as presented and directed the Executive Committee to draft a response to the Working Group on behalf of Council. The College and Council is deeply committed to the issue of patient protection and wishes to continue our involvement in discussions with the Group.

SYMPOSIUMS HOSTED BY CTCMPAO MEETING WITH TCM SCHOOLS

A symposium was held with TCM schools in Ontario on April 1, 2016.

The General class application for students who have graduated from a school program, and the Pan-Canadian examination deadlines and application process were discussed. The meeting featured positive feedback, with several suggestions provided on a number of issues.

ONGOING RECRUITMENT

Interim Registrar and CEO reported that the College is asking professional members to refer other members to the College to serve as expert witnesses or peer and practice assessors for the QA program.

Professional members are also needed to act as non-Council statutory committee members and to develop items for the Pan-Canadian question bank. Any interested Professional Member may submit their resume to the Registrar via Registrar@ctcmpao.on.ca

DATE FOR THE NEXT MEETING

The next Council meeting will be held on July 11, 2016 at 8:30 a.m.

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