



HIGHLIGHTS OF THE 1ST MEETING OF COUNCIL

The College held its 1st Council meeting on May 6, 2013. Twenty five (25) members of the public and the TCM community observed the proceedings.

New Appointment to Council

Council thanked Sean Hu, who resigned from Council early in the year and welcomed the newly appointed member, Ferne Woolcott. Ferne Woolcott is a retired Elementary School Principal. She has been a Board member on several local and provincial boards. Provincially, she has served on the South West Local Health Integration and Echo: Improving Women's Health in Ontario. In her community she has been on the boards of CCAC - Oxford and the United Way of Oxford.

PRESENTATION BY THE OFFICE OF THE FAIRNESS COMMISSIONER (OFC)

Nuzhat Jafri, Executive Director of OFC presented the role of the OFC. The mandate of the OFC is to assess the registration practices of regulated health and regulated non-health professions and trades to make sure their registration processes are transparent, objective, impartial and fair for anyone applying to practise his or her profession in Ontario.

Throughout the Transitional Council's Registration Regulation development process, the OFC had provided input at meetings with the Registrar and staff on the draft regulations, the proposed assessment process and registration processes. The OFC noted that the processes are fair, impartial and objective.

The College would be filing its first fair registration practices report with the OFC in March, 2014 for the calendar year 2013.

SAFETY PROGRAM TEST ORGANIZATION

Pauline Beggs, Director of Curriculum Services Canada (CSC) debriefed the Council on their administration of the Safety Program Test.

From January to March 2013, CSC offered eight (8) test sessions, using procedures developed and approved by Council. Test dates and application forms were posted on the College website several weeks before each test and candidates were accepted on a first-come-first-served basis. All sessions were fully booked with an average of ten candidates not showing up at each test.

The two-hour multiple-choice tests are open-book tests. Candidates can use the College published handbook and printed dictionary during the test. However, candidates are not able to use electronic devices. The test comprises 40 questions; a passing grade is 28 correct answers, or 70%. All failed tests are re-scored for confirmation. CSC takes full charge of scoring of all test papers and the College has no input. The College is responsible for notifying candidates of their results as soon as they are relayed by CSC. CSC accommodates those with health or physical challenges and gives more time for those who needed it.

COMMITTEE MEMBER APPOINTMENT

Council approved the following composition of statutory committees:

Registration Committee: Claudia Newman
James Fu
Terry Hui
Joanne Pritchard-Sobhani

Quality Assurance Committee: Cedric Cheung
Terry Hui
Claudia Newman
Ferne Woolcott

Inquiries, Complaints and Reviews Committee:
Ian Eng
James Fu
Joanne Pritchard-Sobhani

2013-2014 BUDGET

Council approved a budget of \$1.6 millions for 2013-2014 to implement the approved activities in the updated 2013-2014 work plan.

SUCCESSION PLANNING

As the Registrar is retiring as of May 31, 2013, a search for the new Registrar is underway. The search is being conducted by an executive search firm.

DELEGATION POLICY

Council approved the Delegation Policy allowing members to delegate and supervise trained individuals to perform the controlled acts. The Delegation Policy takes immediate effect.

http://www.ctcmpao.on.ca/Media/en/Policies/Policy_Delegation.pdf

SAFETY TEST ACCOMMODATION PLAN FOR GRANDPARENTED APPLICANTS

Council approved a process to accommodate Grandparented applicants who failed the Safety Program test because he/she cannot speak, read and write English or French. To be able to participate in this “accommodation plan”, the candidate must have already submitted with their registration application an effective written language plan; that he/she had failed the Safety test because he/she lacks English capability; and that he/she applies to the Registrar with a fee of \$200 plus HST. <http://www.ctcmpao.on.ca/>

QUALITY ASSURANCE PROGRAM IMPLEMENTATION PLAN

Council approved a plan to facilitate information sessions on the Quality Assurance Program for members in the fall of 2013.



ELECTION OF MEMBERS TO COUNCIL

According to the By-laws, Council approved the first election of 9 registered members in 5 electoral districts to the Council of the College be held on August 1, 2013. The timetable is as set out below.

Notice of election	May 27, 2013
Deadline for nominations	June 17, 2013
Deadline to withdraw nominations	July 2, 2013
Candidate list, ballot and return envelope sent out	July 11, 2013
Deadline for ballot submissions to the Registrar	August 1, 2013, 5:00 p.m.
Election/counting of ballots	August 1, 2013, 5:01 p.m.
Deadline for requesting recount	August 15, 2013
All recounted votes completed and candidates notified	August 26
Ballots destroyed	October 30
Results posted on website	September 1, 2013

Council noted that elected members to Council are not to represent the professional interests of members in their district or to protect the interest of the profession. Instead, they are elected to use their professional expertise to protect the interests of the public and to discharge the responsibilities of the College defined in the *Regulated Health Professions Act*, the *Traditional Chinese Medicine Act*, the Regulations under these Acts and the College By-laws.

PAN-CANADIAN EXAMINATIONS APPROVED AS THE COLLEGE REGISTRATION EXAMINATIONS

Council approved the Pan-Canadian Written and Clinical Case-Study Examinations, developed by the Canadian Alliance of Regulatory Bodies of Traditional Chinese Medicine Practitioners and Acupuncturists, as the registration examinations required for General Class registration.

The examinations will be administered by Assessment Strategies Inc. (ASI). The provincial Traditional Chinese Medicine Practitioners/Acupuncturists regulatory Colleges will have no part in administration, invigilation, marking the examinations or determining the results.

The first written examination will be taking place on October 8, 2013 and the first clinical case study examination will take place in January 2014. Deadlines for applications to write the examinations will be posted on the College website. <http://www.ctcmpao.on.ca/Resources/PanCanExaminations.html>

