



COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND ACUPUNCTURISTS OF ONTARIO

MEETING OF COUNCIL HIGHLIGHTS

December 13, 2017 from 8:30 a.m. to 4:00 p.m.
705-55 Commerce Valley Drive West, Thornhill, ON L3T 7V9

Consent Agenda

The following reports were approved by Council via the consent agenda, highlights are provided.

Registration Committee Report

- The College continued to send out weekly PLAR reminders to all Grandparented member until the PLAR deadline of October 31, 2017.
- The College contacted members who had passed PLAR, but had not submitted a transfer application, to remind them to submit their transfer application by November 1, 2017.
- As of December 1, 2017, the College had 2639 registered members:
 - Grandparented R. TCMP 214 and R. Ac 384
 - General Class R. TCMP 1068 and R. Ac. 933
- The written component of the 2017 Pan-Canadian Examination was held on October 14, 2017. Of the 200 candidates who registered to write, 134 successfully passed the exam, 83 were unsuccessful, and 3 did not write.
- The Registration Committee held a full day training session provided by legal counsel and College staff reviewing the functions of the committee, conflict-of-interest and confidentiality, along with a review of the current registration processes and procedures.

Inquiries, Complaints and Reports Committee (ICRC) Report (as at November 25, 2017)

- The College has thirty-nine (39) pending files under review and investigation. Of those 39 files, 15 are complaints, and 24 are Registrar Investigations.
- Since the last report to Council in September 2017, there have been six (6) complaints filed with the College. At the request of the Registrar, there have been six (6) investigations commenced since the last Council meeting.
- The panel finalized five (5) decisions since the last report to Council in September 2017.

Quality Assurance Committee Report

- The Committee held an orientation training session outlining the role of the Committee the QA Program and legislation.
- Committee Terms of Reference were approved outlining the purpose, structure and operation of the Committee.
- The Advertising Guidelines have been posted to the College's website. Members were made aware of the new guidelines through email and social media.
- 2017 Self-Assessment has been sent to 260 randomly selected members for completion by February 16, 2018.
- The Committee approved 13 policies around communication, confidentiality, referrals to ICRC, the Self-Assessment and Professional development and the Peer and Practice assessment programs.

Patient Relations Committee Report

- The College has posted a patient education program for the public on the website which includes information on the foundation of TCM and acupuncture; the different treatment modalities, and what the public can expect when visiting a TCM or acupuncturist.
- The College has not received any applications for funding for therapy and counselling related to sexual abuse in this reporting period.

Discipline Committee Report

- The Committee held two hearings since last reporting in September 2017, both of which were contested hearings.
- The Committee completed and released their decisions in five cases: [CTCMPAO v. Steve Stewart](#), [CTCMPAO v. Tanya Holtzman](#), [CTCMPAO v. Dina Ifraimov](#), [CTCMPAO v. Svetlana Kurkina](#), and [CTCMPAO v. Rochel Yakobov](#). All decisions are available on the College's website.
- Four pre-hearing conferences were scheduled in this reporting period.
- There are 10 open discipline cases at the time of the report.

Council Deliberations

Annual Election of Officers

In accordance with the Procedures for the Election of Officers under section 62-68 of the College By-Laws, Council has set the Election of Officers for Tuesday March 6, 2018, the first meeting of Council in the new calendar year.

TCM Conference/Chinese Delegates

The 3rd Annual International Traditional Chinese Medicine Conference was held on October 8 – 9, 2017 at the Markham Civic Centre. The College President, Ms. Ferne Woolcott was invited to be an Honorary Chair Person and Mr. Mak, Registrar and CEO provided open remarks.

Following the Conference, the College hosted a meeting at the College with the r delegates from China to discuss the regulation of the profession of TCM in the province of Ontario. The evening was well received by all.

By-Laws

The College By-Laws have been revised to keep current with the legislative changes. College Council approved a 60-day consultation of the By-Laws with members and stakeholders. The By-Laws will be brought back to the Council at the March Council meeting for final review and approval.

Strategic Planning

The College will engage in a formal Strategic Planning Session in on March 5, 2017 with a facilitator to establish objectives and direction for the College over the next few years.

Doctor Title

Council received an update on the kick-off meeting held with Malatest regarding Phase One, an environmental scan of the Dr. Title Project. A work plan has been developed and the environmental scan consisting of literature reviews, interviews, focus groups and surveys with stakeholders will take place early in the New Year.

Pan-Canadian Examinations

Council received an update on the progress of the revisions to the Entry Level Competencies. In total 8 competencies have been added and a survey was sent to the membership in all participating jurisdictions to collect feedback and validate the competencies. Based on the results of the survey, the new competencies existing competencies were validated. The updated Entry level competencies will soon be available to the membership.

It was also shared that the Pan Canadian Examination is working towards a computer based platform for the written and clinical examinations. There was also discussion about the offering of examination attempts the Committee had not finalized when additional attempts will be offered.

Risk Management

Council received a quarterly update on the Risk Management Plan as part of CTCMPAO's commitment to building and fostering a culture that clearly faces reality through systematic process of risk identification, assessment, and management and will affect this through its strategic planning process. CTCMPAO's value of serving and protecting the public interest, providing quality service, accountability and transparency, teamwork, and collaboration are the foundation of the organizational risk culture and will guide our actions.

Council Meeting Dates for 2018

Tuesday, March 6, 2018

Monday, June 18, 2018

Monday, September 24, 2018

Wednesday, December 12, 2018