



NOTICE

ONLY FOR MEMBERS WISHING TO APPLY FOR INACTIVE CLASS

Members cannot submit applications for Inactive class membership online. Members who wish to change their class of registration to Inactive must download and complete a copy of the fillable [Application for Certificate in the Inactive Class of Registration](#) available on the CTCMPAO website at www.ctcmpao.on.ca, print and submit by email at registration@ctcmpao.on.ca or mail to:

Registration
CTCMPAO
55 Commerce Valley Drive West, Suite 705
Thornhill, ON L3T 7V9

Pursuant to [Ontario Regulation 27/13, Registration](#) (the "Registration Regulation"), made under the [Traditional Chinese Medicine Act, 2006](#) (TCM ACT), members in the Grandparented and General class may apply to the Inactive class of membership. The purpose of the certificate in the Inactive class of registration is to allow Grandparented and General class members to remain as members of CTCMPAO when they anticipate that they will not be practising in Ontario for a period of time (for example when on parental, sick or educational leave or practising in other jurisdictions).

If a member is granted a certificate in the Inactive class of registration, the following terms, conditions and limitations will be attached to the certificate of registration:

1. Members cannot engage in the practice of TCM in the province of Ontario,
2. Members cannot supervise the practice of the TCM profession in the province of Ontario; and
3. Members cannot make any claim or representation to having any competence in the TCM profession in the province of Ontario.

Members registered in the Inactive class will continue to be required to comply with all other requirements and terms, conditions and



limitations imposed on members registered in the Grandparented /General class, including:

- Annual renewal of registration;
- Duty to self-report any offence findings, professional negligence/malpractice or misconduct as per section 5(1) of the Registration Regulation

There is a class transfer fee to apply for Inactive class membership and the Inactive class registration fee. Please refer to the [fees](#) on our website. When a member in the Inactive class is reissued his or her certificate of registration, members pay the annual fee as outlined in CTCMPAO's By-Laws.

Please note, the Registrar will not re-issue a certificate in the Grandparented class after April 1, 2018.

For more information, please refer to the [**Policy for Certificate in the Inactive Class of Registration**](#) (available on our website at www.ctcmpao.on.ca).