



To: All Stakeholders
From: College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario
Date: January 30, 2014 – March 31, 2014
Re: Circulation of By-Law Amendments for Feedback

Background

The College's Fee Schedule is set out in the College By-Laws. The College's original operational budget and registration fees were in place before the proclamation of the *Traditional Chinese Medicine Act, 2006* that took place on April 1, 2013 when the College began to register members. Since that time, the costs of operating a College have been re-evaluated and the current set fees will not be sufficient to sustain the College's current operations and future activities. The expenses of the College are increasing as the functions of the College become fully in effect.

Over the next year, the College anticipates significant changes to expenditures for the College, including costly committee work (Inquiries, Complaints and Reports Committee, Discipline Committee, Fitness to Practice Committee, Patient Relations Committee and Registration Committees), dealing with issues of unauthorized practice, office relocation and legal costs.

The College poses a potential risk of overspending its operations budget in the foreseeable future. The College is currently transitioning its primary operational focus from registering members to delivering on its statutory responsibilities. Current and ongoing activities include establishment of the statutory committees, investigating member complaints, holding discipline hearings and prosecuting individuals for unauthorized practice. The change in focus will increase expenses for committee meetings, per diems and hiring external consultants to perform the necessary functions.

The College By-Laws currently state that:

181. *The application fee for registration is \$150 (non-refundable).*
182. *The registration fee and the annual renewal fee for a Grandparented certificate of registration for either category is \$850.*
183. *The registration fee and the annual renewal fee for a General certificate of registration for either category is \$850.*
184. *The registration fee and the annual renewal fee for a General (Provisional) certificate of registration for either category is \$850.*
200. *Each year each fee described in these by-laws shall be increased by the percentage increase in the Consumer Price Index for goods and services in Ontario as published by Statistics Canada or any successor organization.*

Draft By-Law Amendments

Given the College's significant financial and budgetary challenges and the serious ramifications that would arise from the College not meeting its revenue targets, Council approved the circulation for feedback of the following draft amendments to the College By-Laws to set the Registration Renewal and Registration Application Fees for all classes and titles to the following amounts, effective 2014-2015:

Registration Renewal Fee:	\$1011.00 +HST (<u>\$150 increase</u> + \$11.00 CPI)
Registration Application Fee:	\$252.75 +HST (<u>\$100 increase</u> + \$2.75 CPI)

As per the current permissible increase (Section 201 of the current By-Laws), the New Member Registration Fee would be increased to \$859.35 (\$9.35 CPI Increase only).

Section 200 of the current By-Laws mandate that the annual fees will be increased by the percentage increase in the Ontario Consumer Price Index (CPI). However, at the CPI's current rate of 1.1%, the increase is not sufficient to cover the expected increase in expenses. As such, it is also proposed that each year, each of the fees described below shall be increased by 2% plus the percentage increase in the Consumer Price Index (CPI) for goods and services in Ontario (as published by Statistics Canada or any successor organization), to offset costs for inflation. This would not affect the 2014-2015 fee schedule.

Specifically, amendments to the following sections of the College By-Laws are proposed:

Section 181 of the College By-laws:

The application fee for registration is \$252.75 (non-refundable).

Section 182 of the College By-Laws:

The registration fee for a Grandparented certificate of registration for either category is \$859.35. The annual renewal fee for a Grandparented certificate of registration for either category is \$1011.00.

Section 183 of the College By-Laws:

The registration fee for a General certificate of registration for either category is \$859.35. The annual renewal fee for a General certificate of registration for either category is \$1011.00.

Section 184 of the College By-Laws:

The registration fee for a General (Provisional) certificate of registration for either category is \$859.35. The annual renewal fee for a General (Provisional) certificate of registration for either category is \$1011.00.

Section 200 of the College By-Laws:

Effective June 1, each fee [but for 2014-2015] described in these by-laws shall be increased annually by 2% plus the percentage increase in the Consumer Price Index for goods and services in Ontario as published by Statistics Canada or any successor organization.

Please note: the By-laws may undergo a final copy-edit following the circulation.

Deadline

We look forward to receiving your written comments by the **March 31, 2014 deadline**.

Please submit your comments by email (preferred) to registrar@ctcmpao.on.ca, using the instructions noted in the stakeholder feedback form.

Alternatively, you may fax your submission to 416.874.4078 or mail your submission to:

By-Law Amendments Feedback
College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario
163 Queen Street East
Toronto, ON M5A 1S1

For more information about the College and its activities, please visit our [website](#)



Stakeholder Feedback Form – By-Law Amendments January 30, 2014 – March 31, 2014

Please complete this form and include it with your written submission. You may provide comments using this form (preferred), or send them in a separate document if the space provided here is insufficient. Your personal information is collected for statistical purposes, and so we can contact you in the future, with your permission. (See below for consent.)

A. HOW TO SUBMIT YOUR FEEDBACK

1. Complete this form.
2. You may provide your comments on this form or attach comments in a separate document.
3. Submit no later than March 31, 2014, via:

EMAIL: registrar@ctcmpao.on.ca (preferred) **OR**

FAX: (416) 874-4078 **OR**

MAIL: By-Law Amendments Feedback
College of Traditional Chinese Medicine Practitioners and Acupuncturists of
Ontario
163 Queen Street East
Toronto, ON M5A 1S1

B. YOUR CONTACT INFORMATION

First name:

Last name:

Email Address:

Phone number:

I am a:

- | | |
|--|---|
| <input type="checkbox"/> Member of the College (Reg. # _____) | <input type="checkbox"/> Member of the Public |
| <input type="checkbox"/> TCM Student | <input type="checkbox"/> Health Regulatory Body |
| <input type="checkbox"/> Member of Another Health Regulatory Body | <input type="checkbox"/> Government Agency |
| <input type="checkbox"/> Representative of a TCM Association (<i>complete section C</i>) | |

C. ASSOCIATION FEEDBACK

NOTE: Only complete this section if you are submitting feedback as a representative of an association

Name of Organization/Association:

Your Position:

Mailing Address:

Your email address:

D. CONSENT

I understand that feedback submissions, including identifying information, may be reviewed by the Registrar, College staff and/or the College Council.

I consent to having my feedback submission, including identifying information, reviewed by the Registrar, College staff and/or the College Council. I am aware that if I do not provide this consent, my feedback will not be reviewed by the College.

Name:

Date:

E. YOUR COMMENTS

Note: Response fields are provided. If your comment is longer than the field allows, please send it as a separate document.

Please provide your feedback on the draft By-Law amendments below: