



## NOTICE TO MEMBERS

October 4, 2016

### **Background:**

On October 3, 2016, the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturist of Ontario approved proposed amendments to the College By-Laws to align the membership renewal year end with the fiscal year end. The Council welcomes feedback and comments from the Membership regarding the amendments to the By-Laws and realignment of the year ends.

Currently the College's membership renewal period and fiscal year do not coincide. The renewal year is from June 1- May 31, while the fiscal year is from April 1 – March 31.

It is proposed to line up the membership renewal date with the fiscal year by shortening the renewal period of 2017-2018 to June 1, 2017 to March 31, 2018. This will be a 10-month period renewal year, and the fees will be pro-rated for 10 months.

The impact of the By-Laws amendments and alignment of the renewal and fiscal year ends will mean:

- Members will only pay 10 months of prorated fees in 2017-2018 during the realignment.
- Applicants that have passed the Pan-Canadian Examinations and have met all the requirements, would be able to be registered with the College by April 1.
- Align the budgeting process with membership renewals.
- Allow more administrative time between the Renewal period and the Pan-Canadian Examinations beginning in 2018.

### **By-Law Amendments**

The amendments are outlined below:

181. Schedule 4, as the same may be amended from time to time, sets out the applicable fees and penalties that a Member or person shall pay to the College. Where no fee has been set out in the Schedule, a Member or person shall pay to the College the fee set by the Registrar for anything that the Registrar is required or authorized to do.

182. At least 45 days before the annual fees are due, the Registrar shall send to each Member, a notice stating that the annual fees are due, setting out the amount of the annual fee for each category of registration, and a request for information required under the regulations and the by-laws of the College. The obligation to pay the annual fee continues even if the Registrar fails to provide the notice or the Member fails to receive such notice.

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187. The 2016 registration year for Members shall be from June 1st, 2016 to May 31st, 2017. The 2017 registration year for Members shall be from June 1<sup>st</sup>, 2017 to March 31<sup>st</sup>, 2018. Effective April 1<sup>st</sup>, 2018, the registration year for Members shall be from April 1st to March 31st of the following year.

188. Until April 1, 2018, the annual renewal of a certificate of registration is due on June 1st of each year. Effective April 1, 2018, the annual renewal of a certificate of registration is due on April 1st of each year.

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200. Effective April 1st, 2017, and each April 1st year thereafter, each fee described in these by-laws shall be increased by the percentage increase in the annual Consumer Price Index for goods and services in Ontario as published by Statistics Canada or any successor organization plus two percent (2%) and rounded up to the nearest dollar.

### Schedule 4 to the By-Laws

#### Fees

| Fees Relating to Registration                                                                           | Fee                           | Pro-rated<br>Registration<br>Fees for 2017<br>Registration Year<br>Only |
|---------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------------------------------------|
| Registration fee for the Grandparented Certificate for either Category (s. 182) <sup>1</sup>            | \$933.04                      | \$777.53                                                                |
| Annual renewal fee for a Grandparented Certificate of registration for either category (s. 182)         | \$1097.70                     | \$914.75                                                                |
| Registration fee for the General Certificate for either category (s. 183)                               | \$933.04                      | \$777.53                                                                |
| Annual renewal fee for a General certificate of registration for either category (s. 183)               | \$1,097.70                    | \$914.75                                                                |
| Annual renewal fee for a General (Provisional) certificate of registration for either category (s. 184) | \$1,097.48                    | \$914.75                                                                |
| Registration fee for a Student certificate of registration for either category (s. 185)                 | \$200.00                      | \$ 166.67                                                               |
|                                                                                                         |                               |                                                                         |
| Annual renewal fee for a Student certificate of registration for either category (s. 185)               | \$200.00                      | \$166.67                                                                |
| Registration fee for an Inactive certificate of registration for either category (s. 186)               | \$307.36                      | \$256.13                                                                |
| Annual renewal fee for an Inactive certificate of registration for either category (s. 186)             | \$307.36                      | \$256.13                                                                |
| Registration fee for a Temporary certificate of registration for either category (s. 187)               | \$933.04                      | \$777.53                                                                |
| Penalty fee for the late renewal of a certificate of registration (s. 189)                              | 30% of the annual renewal fee |                                                                         |

| Other Fees                                                                                                                                                                | Fee                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| Each duplicate or replacement certificate of registration (s. 190)                                                                                                        | \$54.88 plus shipping cost |
| Each letter after the first one reminding the Member of an obligation that has not been performed (s. 191)                                                                | \$54.88                    |
| Reinstatement fee for a person applying to the Registrar to lift a suspension for or to re-issue a new certificate that has been revoked or otherwise terminated (s. 192) | \$241.50                   |
| Transfer fee from one class of registration to another (s. 193)                                                                                                           | \$164.65                   |

|                                               |          |
|-----------------------------------------------|----------|
| Letter of Good Standing (s. 194)              | \$109.77 |
| <b>Course and Examination Fees</b>            |          |
| Jurisprudence Examination/Assessment (s. 195) | \$105.14 |
| Jurisprudence Course attendance (s. 196)      | \$105.14 |
| Safety Examination/Assessment (s. 197)        | \$105.14 |
| Safety Course attendance (s. 198)             | \$157.71 |

\*\*The fees listed above are based on the current registration fees for 2016-2017. The revised pro-rated registration fees will be updated in January 2017 when the Consumer Price Index has been published by Statistics Canada. \*\*

**Deadline**

We look forward to receiving your written comments by the **December 3, 2016 deadline.**

Please submit your comments by email (preferred) to [info@ctcmpao.on.ca](mailto:info@ctcmpao.on.ca)

Alternatively, you may fax your submission to (416) 214-0879 or mail your submission to:

Proposed By-Law Feedback  
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