



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario

Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

How to submit an application to the College:

If you are registered with the College and/or have a portal account, please skip step 1.

1. If you are not registered with the College and/or have not created a portal account, complete the [Portal Access Registration Form](#). This form can be accessed on the [Sign In page](#) of the College website— *“Don’t have an account? Click here to register”*.

After submitting the Portal Access Registration Form, you will receive an email from the College with a link to activate your portal and create a new username and password.

2. If you have portal access, you may directly [sign in to the portal](#). If you forgot your username and/or password, click *“Forgot your user name”* and/or *“Forgot your password”* to retrieve the information.
3. Sign in to the portal and navigate to the Registrations tab to view all your available applications.
4. Apply for the available application of your choice.
5. College staff will review your application and inform you of the next steps.
6. The College will send you an email confirmation when your application is received.
7. Two to three weeks after your application is received, you will receive a separate email with information on how to schedule your test.