



NAME	Confidentiality Policy		
TYPE	Quality Assurance – General		
STATUS	Final	VERSION	1
DATE APPROVED	3 November 2017	DATE REVISED	

Policy Statement

All member information collected in the Quality Assurance (QA) Program is held separate and private from any other areas of the College. Confidentiality provides members with the confidence to cooperate with the QA Committee and emphasizes the QA program's educative, rather than punitive, nature.

The exceptions to this confidentiality permit disclosure:

- a. For the purposes of demonstrating a member knowingly gave false information to the QA Committee; and
- b. If the QA Committee is of the opinion that a member may have committed an act of professional misconduct, or may be incompetent or incapacitated, the Committee may disclose the member's name and allegations against them to the Inquiries, Complaints and Reports Committee.

Procedure

1. All members of the QA Committee, and any individuals appointed by it, must sign a confidentiality agreement with the College before proceeding with activities for the Committee.

Legislative Context

Section 80.2(1) subsection 4 and section 83 of the Health Professions Procedural Code, Schedule 2 to the *Regulated Health Professions Act, 1991*.

CTCMPAO's By-Laws section 93 to 96, Confidentiality, and Schedule 1, Code of Conduct for Members of the Council and All Committees.